



Processing Center

P.O. BOX 2091
Glen Burnie, MD 21060

Thank you for expressing an interest in Bellco's Subordination process. Below is the documentation required by Bellco to process this request:

- Copy of signed Loan Application (Form 1008) or Transmittal Summary (Form 1003)
- Copy of Appraisal (if Appraisal performed) or supporting documentation on the value of the property
- Statement of Purpose of the refinance
- Copy of the title report/binder showing all liens recorded on property
- The following information:
 - Recipient Name
 - Mailing address
 - Phone number
 - Fax number
 - Overnight account number (UPS or FED EX)/Airbill

Important: turnaround time is 10 business days from receipt of a complete package.

Please mail your package to the address above, attention Loan Servicing Department. If you have any questions, please call or fax us at 1-800-BELLCO1 (235-5261)/720-554-8661