



**BUSINESS LOAN APPLICATION
CHECKLIST**
Loans / Lines over \$25K up to \$49,999

Please be sure all of the following documentation has been gathered for loan application processing:

- Business Loan Application
- Current signed Personal Financial Statement for each of the principal owners and Guarantors listed on the Business Loan Application
- Two (2) most recent Federal Personal Tax returns with all supporting schedules, signed and dated, for each of the principal owners listed on the Business Loan Application
- Two (2) most recent Business Tax returns with all supporting schedules, signed and dated, for an incorporated business
- Most recently completed Balance Sheet
- Authorization to borrow