

**Required Documentation for opening a Business Account at Bellco**  
**(Additional documents may be requested)**

Name		Acct #	
<b>Initials</b>	<b>Sole Prop</b>	<b>Initials</b>	<b>Limited Liability Company W/ 2 or more members</b>
	Completed Profile Sheet		Completed Profile Sheet
	CBR reviewed and stated on profile sheet		CBR reviewed and stated on profile sheet
	Colorado Trade Name Affidavit		Articles of Organization
	Certification of Tax ID form 575c /Social may be used		Certificate of Good Standing
	Valid Identification for every owner/signer		Certification of Tax ID form 575c - NO SOCIAL
	Account reads member dba business		Valid Identification for every owner/signer
	---Example --- John Smith DBA John Smith Tools		Completed MAC
	Business license (cart vendors only)		
	Completed MAC		

Initials	General Partnership	Initials	Corporations (Both C & S)
	Completed Profile Sheet		Completed Profile Sheet
	CBR reviewed and stated on profile sheet		CBR reviewed and stated on profile sheet
	Colorado Trade Name Affidavit		Articles of Incorporation
	Certificate of Good Standing		Certificate of Good Standing
	Certification of Tax ID form 575c		Certification of Tax ID form 575c - NO SOCIAL
	Partnership agreement (If they have one)		Valid Identification for every owner/signer
	Valid Identification for every owner/signer		Completed MAC
	Completed MAC		

Initials	Limited Partnership	Initials	Non-Profit Organizations
	Completed Profile Sheet		Completed Profile Sheet
	CBR reviewed and stated on profile sheet		CBR reviewed and stated on profile sheet
	Colorado Trade Name Affidavit		Minutes from board meeting designating signers
	Certificate of Good Standing		Certificate of Good Standing
	Certification of Tax ID form 575c		Certification of Tax ID form 575c - NO SOCIAL
	Certificate of Limited Partnership		Valid Identification for every owner/signer
	Valid Identification for every owner/signer		Completed MAC
	Completed MAC		

Initials	Limited Liability Company W/ 1 member
	Completed Profile Sheet
	CBR reviewed and stated on profile sheet
	Articles of Organization
	Certificate of Good Standing
	Certification of Tax ID form 575c/Social may be used
	Valid Identification for every owner/signer
	Completed MAC

Manager Signature
Branch
Email in DNA
Date sent to corporate

IRS number for 575C (Certification of Tax ID) Form if not provided

1-800-829-0115

Updated 06/14/2012